

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>28 January 2019</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Llinos Medi</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>February – September 2019</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

<b>F – Risks and any mitigation (if relevant)</b>		
<b>1</b>	<b>Economic</b>	
<b>2</b>	<b>Anti-poverty</b>	
<b>3</b>	<b>Crime and Disorder</b>	
<b>4</b>	<b>Environmental</b>	
<b>5</b>	<b>Equalities</b>	
<b>6</b>	<b>Outcome Agreements</b>	
<b>7</b>	<b>Other</b>	
<b>FF - Appendices:</b>		
The Executive's Forward Work Programme: February – September 2019.		

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: February – September 2019

Updated: 18 January 2019



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **February – September 2019** is outlined on the following pages.

**Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.**

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1	<b>Toilet Strategy Consultation</b>	Highways, Waste and Property Portfolio Holder.	Highways, Waste and Property	Huw Percy Head of Highways Waste and Property (interim)  Cllr R G Parry OBE		Delegated decision  January/February 2019	
<b>February 2019</b>							
2	<b>2018/19 Revenue and Capital Budget Monitoring Report – Quarter 3 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel – Date to be confirmed	The Executive  18 February 2019	
3	<b>2019/20 Budget (S)</b>  Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Corporate Scrutiny Committee 4 February 2019	The Executive  18 February 2019	27 February 2019
4	<b>Financial Reserves</b>  To provide an update on the situation relating to financial reserves.	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  18 February 2019	

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5	<b>Discretionary Business Rate Relief Policy (O)</b>  Approve new policy following public consultation.	A collective decision is required detailing additional business rates relief to be awarded to charities and non-profit making organisations.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  18 February 2019	
6	<b>Treasury Management Strategy 2019/20</b>  Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  18 February 2019	27 February 2019
7	<b>Capital Strategy</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  18 February 2019	27 February 2019
8	<b>Capital Budget 2019/20</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  18 February 2019	27 February 2019

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9	<b>Charges for non-residential services 2019/20</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive  18 February 2019	
10	<b>Standard Charge for Council Care Homes 2019/20</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive  18 February 2019	
11	<b>Independent Sector Care Home Fees 2019/20</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive  18 February 2019	
12	<b>Housing Rents and Housing Services Charges 2019/20</b>		Housing Services	Ned Michael Head of Housing Services  Cllr Alun Mummery		The Executive  18 February 2019	

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13 <b>The Executive's Forward Work Programme (S)</b> Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive 18 February 2019	
14 <b>Changes to the Constitution: 4.5 Scrutiny Procedure Rules – 4.5.4. Education Representatives</b> Deletion of clause 4.5.4.4 (one representative of other faiths and denominations)	A collective decision is required by the Executive to make a recommendation to the full Council.	Council Business	Lynn Ball Head of Function (Council Business) and Monitoring Officer  Cllr Dafydd Rhys Thomas	Scrutiny Chairs and Vice-Chairs Forum 28 January 2019	The Executive 18 February 2019	27 February 2019
15 <b>Local Full Fibre Network (LFFN) Project</b>  To delegate to another Council authority to implement the LFFN Project.		Regulation and Economic Development / Council Business	Dylan Williams Head of Regulation and Economic Development/ Lynn Ball Head of Function - Council Business / Monitoring Officer  Cllr Carwyn Jones Cllr Dafydd Rhys Thomas		The Executive  18 February 2019 – subject to agreed regional version of the report.	

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16	<b>Childcare Sufficiency Assessment Progress Report and Action Plan</b>	Learning	Arwyn Williams Head of Learning  Cllr R Meirion Jones		The Executive  18 February 2019	
17	<b>School Transport Policy</b>  Approval of new policy.	Learning	Arwyn Williams Head of Learning  Cllr R Meirion Jones	Finance Scrutiny Panel 25 January 2019 Corporate Scrutiny Committee 4 February 2019	The Executive  18 February 2019 (To be confirmed)	
<b>March 2019</b>						
18	<b>Annual Equality Report 2017/18</b>  Approval of report.	Social Services Portfolio Holder	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi	Delegated decision  March 2019	
19	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi	The Executive  25 March 2019	

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20	<p><b>Corporate Scorecard – Quarter 3, 2018/19 (S)</b></p> <p>Quarterly performance monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 11 March 2019	The Executive  25 March 2019	
21	<p><b>CIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b></p>		Children's Services	Fôn Roberts Head of Children's Services  Cllr Llinos Medi	Children's Services Improvement Panel 27 February 2019  Corporate Scrutiny Committee 11 March 2019	The Executive  25 March 2019	
22	<p><b>Delivery of Leisure provision for future generations.</b></p> <p>Adoption of new Alternative Delivery Model (ADM) for Leisure Centres &amp; support a capital investment programme.</p>	Decision for the Executive Committee due to the potential change to the delivery of Leisure provision on the Isle of Anglesey coupled with potential impacts on IACC income and expenditure	Regulation and Economic Development	Dylan Williams Head of Regulation and Economic Development  Cllr Carwyn Jones	Partnership and Regeneration Scrutiny Committee  12 March 2019	The Executive  25 March 2019	

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23	<b>Discretionary Housing Payments Policy</b>		Resources  Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  25 March 2019	
24	<b>Further Education Trust – Annual Report</b>		Resources  Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  25 March 2019	
25	<b>Housing Revenue Account Business Plan</b>		Housing  Ned Michael Head of Housing Services  Cllr Alun Wyn Mummery		The Executive  25 March 2019	
26	<b>Supporting People Commissioning Plan</b>		Housing  Ned Michael Head of Housing Services  Cllr Alun Wyn Mummery		The Executive  25 March 2019	

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27	<b>Schools Modernisation – Report on objections to the refurbishment and expansion of Ysgol Llandegfan, closure of Ysgol Beaumaris and refurbishment of Ysgol Llangoed</b>	Learning	Arwyn Williams Head of Learning  Cllr R Meirion Jones		The Executive  25 March 2019	
28	<b>Schools Modernisation – Report on objections to the expansion of Ysgol y Graig and closure of Ysgol Talwrn</b>	Learning	Arwyn Williams Head of Learning  Cllr R Meirion Jones		The Executive  25 March 2019	
<b>April 2019</b>						
29	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  29 April 2019	

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<b>May 2019</b>						
30	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  .. May 2019
<b>June 2019</b>						
31	<b>Welsh Language Standards Annual Report 2018/19</b>  Approval of report.	Portfolio holder with responsibility for the Welsh language.	Council Business	Huw Jones Head of Democratic Services  Cyng Ieuan Williams	To be confirmed	Delegated decision  June 2019
32	<b>Corporate Scorecard – Quarter 4, 2018/19 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee June 2019	The Executive  June 2019
33	<b>2018/19 Revenue and Capital Budget Monitoring Report – Quarter 4 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive  June 2019

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34	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  .. June 2019	
<b>July 2019</b>						
35	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  .. July 2019	
<b>September 2019</b>						
36	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  .. September 2019	
37	<b>Corporate Scorecard – Quarter 1, 2019/20 (S)</b>  Quarterly performance monitoring report.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee September 2019	The Executive  September 2019	

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38	<b>2019/20 Revenue and Capital Budget Monitoring Report – Quarter 1 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive September 2019	

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